



JOINT COMMITTEE ON HIGHER SURGICAL TRAINING

VACANCIES FOR MEMBERS ON THE SPECIALIST ADVISORY COMMITTEES (SACS)

The JCHST is responsible for the professional regulation of higher surgical training (HST) in the UK and the Republic of Ireland. It is organised on a Committee structure with the JCHST being the parent body responsible for the policy issues, delegating the regulation of each surgical specialty to its sub committees, SACs. The JCHST are looking for practicing NHS Consultants who are committed to training and would like to make a real contribution to the improvement of HST in the following surgical specialties:

- Cardiothoracic Surgery
- General Surgery
- Neurosurgery
- Oral and Maxillofacial Surgery
- Otolaryngology
- Paediatric Surgery
- Plastic Surgery
- Trauma and Orthopaedic Surgery
- Urology

The work undertaken by the SACs includes:

- Setting standards for the specialist training of surgeons, on behalf of the certifying authority (STA) *
- Recommending trainees for the award of the CCST/ CSD
- Assisting with the construction of a curriculum for specialty training
- Providing advice to Regional Postgraduate Deans, via their respective Regional Training Committees
- Providing advice and guidance to trainees and trainers and supporting the network of Programme Directors (local training supervisors)
- Inspecting training posts and making recommendations regarding suitability for training
- Assessing individuals who have trained overseas and who wish to work as a consultant in the UK.

All those appointed should have the following skills and experience:

- A strong personal commitment to the NHS
- Active or very recent experience as a surgical trainer
- Experience of administration/management of training at regional committee level or equivalent
- Knowledge of the Calman (SpR, RITA etc) system of specialty training
- Have attended a training the trainers course or undertake one in the first year of appointment

The meetings of the SACs are held in London (4-5 times per year) and travel expenses to SAC meetings are paid by the Hospital Trust where the representative works. Membership on the SAC is for a period of five years. If you are interested and would like to find out more or complete an application please visit the JCHST website www.jchst.org/sac_members/

* The STA is due to be replaced by the PMETB during September 2005



JOINT COMMITTEE ON HIGHER SURGICAL TRAINING
APPLICATION FORM FOR THE VACANCIES FOR MEMBERS
ON THE
SPECIALIST ADVISORY COMMITTEES (SACS)

Please return this form to: Specialty Manager, SAC in XXXX, JCHST, 35-43 Lincoln's Inn Fields,
London, WC2A 3PE

ALL APPLICATIONS WILL BE TREATED IN CONFIDENCE

NAME -----

ADDRESS -----

TELEPHONE NO -----

EMAIL ADDRESS -----

REGION IN WHICH I WORK* -----

I AM INTERESTED IN THE VACANCY ON THE SAC IN -----

Where applicable**:

SUBSPECIALTY INTEREST -----

* * * * *

All posts carry the same Job Description and Person Specification.

*Every effort is made to ensure regional representation on each SAC so please indicate the region in which you work.

**If you have a particular subspecialty interest please indicate this.

Supporting Statement

In no more than 400 words, please explain why you feel you are suitable to be a representative on the SAC. Please continue on another sheet, if appropriate.

I confirm that I wish to apply for the post of SAC representative and that to the best of my knowledge the information given in my supporting statement is true. I am also in good standing with my employer and the GMC and am technically competent in my surgical specialty.

SIGNATURE ----- **DATE** -----

END OF APPLICATION FORM

February 2005

VACANCIES FOR MEMBERS ON THE SPECIALIST ADVISORY COMMITTEES (SACS)

Background to the SACS

The constitution of the SAC is set out in A Manual of Higher Surgical Training in the UK and Ireland – January 2003. It is essential that the membership of an SAC reflect high-level expertise and commitment. In accordance with best practice in other areas vacancies should be advertised as widely as possible and should reflect the requirements of the SACS. Inevitably, there will be variations between the construction of a person specification that will:

- Reflect the generic qualities required of each member; and
- Indicate specific areas of experience that are needed to maintain the balance of expertise across the whole committee.

Membership on the SAC is for a period of five years and travel expenses to SAC meetings are paid by the Hospital Trust where the representative works.

Job Description

- To supervise the training of individual trainees, on behalf of the certifying authority (STA);
- To assist in the construction of a curriculum for specialty training;
- To provide advice to Regional Postgraduate Deans, via their respective Regional Training Committees, on general and specific training matters;
- To inspect training posts and make recommendations regarding suitability for training accordance with the principles set out in the 'orange' and 'pink' books and the training curriculum;
- To assess candidates for direct entry onto the Specialist Register; and
- (For the majority of the SACS) to act as Liaison Member for a training region. These duties will comprise: (full duties in the Higher Surgical Training Manual – Section A7)
 - Attending the RITA assessment panels in whole or in part on a regular basis;
 - Attending the Regional Training Committee meetings;
 - Bringing to the attention of the SAC any relevant matters concerning individual trainees or training posts;
 - To liaise with the Programme Director and Training Committee Chairman on matters to do with training as necessary.
- For the larger SACS the Liaison Members have a more integral part in the supervision of individual trainees. Including:
 - Agreeing expected CCST dates;
 - Assessing a trainee's previous training or training overseas;
 - Granting approval for training spent in a LAT post;
 - Recommending trainees for the award of a CCST.

Person Specification

Attribute or Skill	Essential	Desirable
Specialist Expertise in Training	Active or very recent experience as a surgical trainer Knowledge of the Calman (e.g. SpRs, RITA) system of specialty training	Experience of administration/management of training at regional committee level or equivalent, perhaps as a Regional Advisor or experience as a Programme Director Completion of an appropriate Training the Trainers course (or willingness to undertake this in the first year of appointment)
Appropriate Attitude	Leadership qualities. Ability to work well in a team. A track record of achievement. Evidence of commitment to the NHS Evidence of the use of initiative.	Successful chairmanship of committees. Management expertise Awareness of compliance legislation and ability to ensure its principles are implemented wherever necessary
Education Expertise	Attendance at an appropriate course on assessment and appraisal. Commitment to further training in this area as required.	
Surgical Expertise	Technical competence in specialty In good standing with employer and GMC	Exceptional achievement in surgery

Additional requirements depending on the nature of the vacancy

College Representation	To be or have been an active Member of 1 of the 3 UK Colleges. To have held a College Role
Or Specialist Representation	To be or have been an active Member of the relevant Specialist Association To have held a Specialist Association Role
Please also indicate if you are:	
Academic Representation	Someone with an interest and background of presenting training in academic surgery or have an outstanding achievement in academia

February 2005

Equal opportunities monitoring

In line with UK legislation and good practice guidelines, we are asking everyone to complete this section. You are not obliged to provide any of the information in this section, but if you do so, it will enable us to monitor our business processes and ensure that we provide equality of opportunity to all.

Gender

- Female
- Male

Nationality.....

1st language.....

Do you have a disability under the terms of the Disability Discrimination Act 1995 (a person with a physical or mental impairment that affects your ability to carry out normal day to day activities which are substantial, adverse and long term)?

- Yes
- No

What is your sexual orientation?

- Bisexual
- Heterosexual
- Homosexual

What is your religion or belief?

- Buddhist
- Christian
- Hindu
- Jewish
- Muslim
- Sikh
- Other religion/belief

Indicate a more specific category here:

Ethnicity

Choose one selection from the list below to indicate your cultural background.

a) White

- British
- Irish
- Any other White background

b) Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background

c) Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

d) Black or Black British

- Caribbean
- African
- Any other Black background

e) Chinese or other ethnic group

- Chinese
- Any other background

Indicate a more specific category here:

This information will be recorded electronically with your other data in accordance with the Data Protection Act 1998, but used only for monitoring our business practices.